

## Acceptable Use Policy (AUP) for PUPILS within KS2

### These statements can keep me and others safe and happy at school and home:

1. ***I learn online*** – I use the school's internet, devices and logins for school and homework, to learn and have fun. All school devices and systems are monitored to keep me safe, even when at home.
2. ***I behave the same way on devices as face to face in the classroom, and so do my teachers*** – If I get asked to do anything that I would find strange in school, I will tell teacher.
3. ***I ask permission*** – At home or school, I only use the devices, apps, websites and online games I am allowed to and when I am allowed to. **I know that devices should not be used during Wet Play.** I understand that the Bluetooth on my iPad should be left on at all times so the device can be monitored by Apple Classroom and the teacher.
4. ***I am creative online*** – I don't just use apps, sites and games to look at things other people made or posted; I also get creative to learn or make things.
5. ***I am a good friend online*** – I won't share or say anything I know would upset another person or they wouldn't want shared. If a friend is worried or needs help, I remind them to talk to an adult, or even do it for them.
6. ***I am not a bully*** – I know just calling something fun or banter doesn't make it ok as it could hurt someone else's feeling and become bullying. I do not post, make or share unkind, hurtful or rude messages/comments/content about other pupils, staff or the school.
7. if I see it happening, I will tell my trusted adults.
8. ***I am a secure online learner*** – I keep my passwords to myself and reset them if anyone finds them out. Friends don't share passwords!
9. ***I am careful what I click on*** – I don't click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. Sometimes app add-ons can cost money, so it is important I always check.
10. ***I ask for help if I am scared or worried*** – I will talk to a trusted adult if anything upsets me or worries me on an app, website or game – it often helps. If I get a funny feeling, I talk about it.
11. ***I know it's not my fault if I see or someone sends me something bad*** – I won't get in trouble, but I mustn't share it. Instead, I will tell a trusted adult.
12. ***If I make a mistake, I don't try to hide it but ask for help.***
13. ***I communicate and collaborate online*** – I will only communicate with people I already know and have met in real life or that a trusted adult knows about.

14. ***I know online friends might not be who they say they are*** – I am careful when someone wants to be my friend. Unless I have met them face to face, I can't be sure who they are.
15. ***I never pretend to be someone else online*** – It can be upsetting or even dangerous.
16. ***I check with a parent/carer before I meet an online friend*** the first time; I never go alone.
17. ***I don't do live videos (livestream) on my own*** – I always with a trusted adult before I video chat with anybody for the first time.
18. ***I don't take photos or videos of people without them knowing or agreeing to it*** – I never film fights or people when they are upset or angry. Instead ask an adult or help if it's safe.
19. ***I keep my body to myself online*** – I never get changed or show what's under my clothes when using a device with a camera. I remember my body is mine and no-one should tell me what to do with it; I don't send any photos or videos without checking with a trusted adult.
20. ***I say no online if I need to*** – I don't have to do something just because someone dares or challenges me to do it, or to keep a secret. If I get asked anything that makes me worried, upset or just confused, I should say no, stop chatting and tell a trusted adult immediately.
21. ***I tell my parents/carers what I do online*** – they might not know the app, site or game, but they can still help me when things go wrong, and they want to know what I'm doing.
22. ***I follow age rules*** – 13+ games, apps, social media platforms and films aren't good for me so I don't use them – they may be scary, violent or unsuitable. 18+ games are not more difficult but very unsuitable.
23. ***I will not access any social media platforms within school or attempt to 'friend', 'follow' or otherwise contact members of staff through their personal social media accounts*** – even when I am at home.
24. ***I am private online*** – I only give out private information if a trusted adult says it's okay. This might be my address, phone number, location or anything else that could identify me or my family and friends; if I turn on my location, I will remember to turn it off again.
25. ***I am careful what I share and protect my online reputation*** – I know anything I do can be shared and might stay online forever (even on Snapchat or if I delete it).
26. ***I am a rule-follower online*** – I know that apps, sites and games have rules on how to behave, and some have age restrictions. I follow the rules, block bullies and report bad behaviour, at home and at school.
27. ***I am part of a community*** – I do not make fun of anyone or exclude them because they are different to me. If I see anyone doing this, I tell a trusted adult and/or report it.
28. ***I respect people's work*** – I only edit or delete my own digital work and only use words, pictures or videos from other people if I have their permission or if it is copyright free or has a Creative Commons licence.
29. ***I am a researcher online*** – I use safe search tools approved by my trusted adults. I know I can't believe everything I see online, and I know which sites to trust, and how to double



check information I come across. If I am not sure I ask a trusted adult. **I will not search the internet for images or information I know to be inappropriate.**

- I have read and understood this agreement.
- I know that breaches of the rules above will be taken very seriously and may result in me losing my device and online privileges for a period of time, and, in the event of illegal, defamatory or discriminatory content, it could lead to exclusion.
- If I have any questions, I will speak to a trusted adult either within school or at home.

**Signature:**

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**Name:**

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**Date:**

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