

Friday 18th January 2018

Dear Parents and Carers,

Re: Postponing trip to Capel Manor Gardens

This letter is to inform you that we are postponing the Reception classes' trip due to take place on Monday. It will now take place on **Wednesday 20th March 2019.**

There are a number of reasons for this:

- The weather forecast for Monday predicts an extremely cold day. Whilst the children are used to being outside for extended amounts of time while at school, we feel that it may be best to move this to a time when the weather is, hopefully, more favourable.
- Due to the fact that there has been a low number of parents and carers who have paid for the trip, we feel that moving it allows these parents time to pay, either in weekly instalments or in good time for the visit.

The staff have been able to move the learning focuses in class around to ensure the children's learning still links with the visit and it as meaningful as possible.

As you are aware, the trips organised for your children supplement the learning taking place in the classroom and are a way of bringing the learning 'to life' in an interactive and engaging way. Therefore, **it is essential that all children attend.** Trips and visits are not optional.

Pupil Premium: Some parents have been asking if they need to pay if their child receives **Pupil Premium funding.** While some of the funding can be used towards trip costings, the vast majority of this money is used for focused learning support. The previous Headteacher correctly assigned the spending of this year's Pupil Premium money for teaching and teaching assistant support for individuals and small groups. This is to ensure the learning your children receive each week is of high quality and has a good impact on their progress.

There is a very small amount of this money available to be used to support **some** of the cost for trips and visits. It is expected that parents of Pupil Premium children will make a contribution towards trips and visits even if you may not be able to pay the full cost of more expensive trips. Should you find this challenging, please arrange to speak to Mrs Quartson, Miss Watson or Ms Collinson regarding this so we can support you.

Instalments: Please remember that ParentPay now has the option to pay by instalments which means you can also pay in small amounts (e.g. £1.00 a week) to help spread the cost and make it easier for you.

Should you have any questions or queries regarding this or any other matter, please don't hesitate to contact the classteachers or myself via the office.

Yours sincerely,

Mrs S Quartson
Headteacher

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